

Building Construction Department

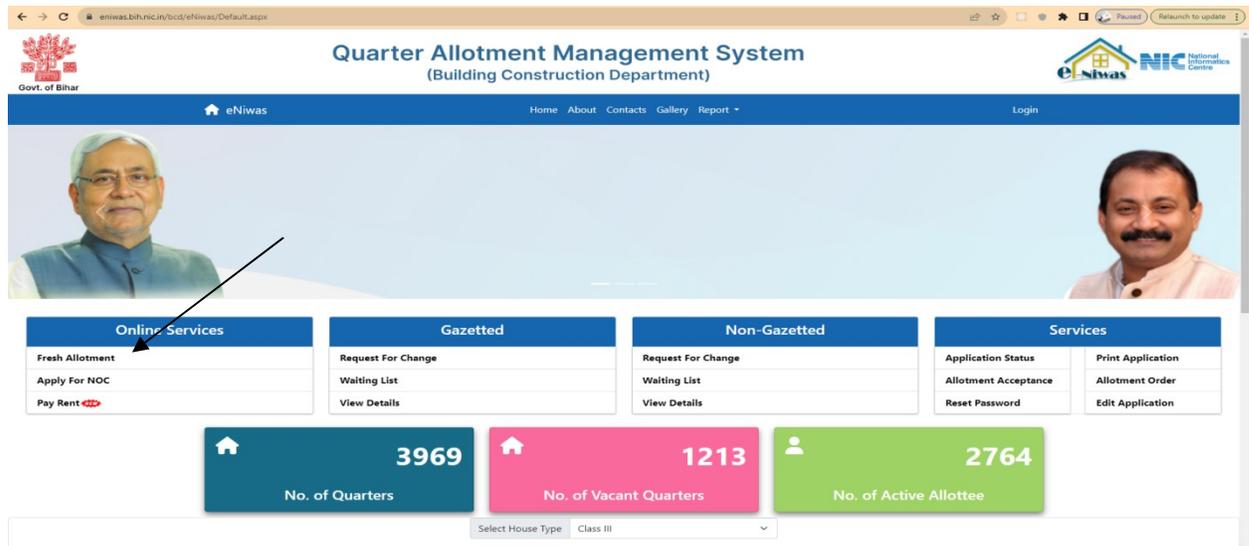
Website : eniawas.bih.nic.in

User Manual

For State Government employee (Fresh Online Application form)

All applicants are requested to go through the following procedures carefully before filling the online application Form.

1. If applying for the first time, click on **Fresh Allotment --> State Government --> Gazetted/Non Gazetted** as shown in screen.



2. An applicant must have valid HRMS **Employee Id** before filling the form.
3. Please select State Government Radio Button of screen shown below.
4. Fields marked (*) is mandatory. The form cannot be submitted without filling the mandatory fields.
5. When you apply for the first time, click on **Fresh Allotment --> State Government --> Gazetted/Non Gazetted**. Following screen appears.

- Please Enter Your Employee Id and captcha and click on "Sent OPT " button. Enter the OTP sent on your registered Mobile Number (which is linked with your HRMS Employee Id.). After entering the OTP click "Verify OTP" button to move further.

[Home](#) Online Registration For Fresh Allotment

Are You Employee of ? State Government Others

Officer Type:

Enter Your Employee ID:

Captcha:

Get OTP

Enter OTP:

- A new screen appears as shown below :

Online Application Form

Part A

Column marked with (*) is Mandatory

Employee Id: Applicant Full Name[*]: Designation:

Applicant's Present Administrator Department: Department/Organization: Applicant's Present Office:

Applicant's Cadre and Category: Date From which Continuously Posted in Patna[*]:

Last Three Posting Details since above Date

S.No.	Designation	Office	From Date	To Date
1.)	<input type="text"/>	<input type="text"/>	<input type="text" value="dd/mm/yyyy"/>	<input type="text" value="dd/mm/yyyy"/>
2.)	<input type="text"/>	<input type="text"/>	<input type="text" value="dd/mm/yyyy"/>	<input type="text" value="dd/mm/yyyy"/>
3.)	<input type="text"/>	<input type="text"/>	<input type="text" value="dd/mm/yyyy"/>	<input type="text" value="dd/mm/yyyy"/>

Salary Details

Date Of Joining at Present Posting: Date of Retirement[*]:

Mobile No. Email Id:

 Total Enoulements <input type="text"/>	 Basic Pay(in Rs.)(* <input type="text"/>	DA(in Rs.)(* <input type="text"/>	
Special Pay(in Rs.) <input type="text"/>	Others(in Rs.) <input type="text"/>	Total(in Rs.)(* <input type="text"/>	Remarks(with Details) <input type="text"/>
Present Residential Address of Applicant <input type="text"/>	Office Address of Applicant <input type="text"/>	Office Phone No. <input type="text"/>	
Do You Prefer 2 Level lower accomodation? <input checked="" type="radio"/> None <input type="radio"/> 1-level <input type="radio"/> 2-level			
Do You/Your spouse / Your Dependent children own a house in Patna? <input type="radio"/> Yes <input checked="" type="radio"/> No			
Do You own a house in Patna in the Name of Joint Family? <input type="radio"/> Yes <input checked="" type="radio"/> No			
11. Have You Taken Loan from Government to construct house in Patna?[*] <input type="radio"/> Yes <input checked="" type="radio"/> No			
12. Do You/Your spouse / dependent children own a house in patna which is under construction?[*] <input type="radio"/> Yes <input checked="" type="radio"/> No			

Part B

Date of Birth <input type="text"/>	Grade Pay[*] Select <input type="text"/>	Effective Date of Present Grade Pay[*] Present Grade Pay <input type="text"/>	5. Are You on tenure Posting?[*] <input type="radio"/> Yes <input checked="" type="radio"/> No
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Choice of House Quarter Location			
House Type	---Select---	Location	---Select---
House Type	---Select---	Location	---Select---
House Type	---Select---	Location	---Select---

7. Any Quarter Alloted in the Name of Your spouse? Yes No

Have You Alloted Quarter Previously/Earlier? Yes No

7. Any Quarter Alloted in the Name of Your spouse? Yes No

Have You Alloted Quarter Previously/Earlier? Yes No

Declaration : - I agree that all informations provided above is true to my knowledge. If foundany difference, I will not be entitled for the House and in that case filled Application form isconsidered to be null and void. I agree that I follow the rules and regulations of department.If I construct a house in my / my wife's name then I will inform it to Secretary, BuildingConstruction Department.

Password[*]	<input type="text"/>	Confirm Password[*]	<input type="text"/>
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[Submit](#)

- Enter all the requisite information (self explanatory) in the form. Click on "Submit" button to save the entered information in the system. A congratulation screen will appear on the screen and ask to take a print out of the information entered by clicking the "Print Application" button.

Please forward the application (printout) from your office and submit it to the Building Construction Department office.

Online Submission Form

Congratulations!!!! You have successfully submitted the Application form. Please Note down the Online ID Number for further Reference. Thank You.

Your Online ID Number is - **12345678**

Name	Soumitra Kumar	Designation	Inspector General Of Police
Present Office	SPECIAL VIGILANCE UNIT, PATNA	Salary(Basic pay)	45000

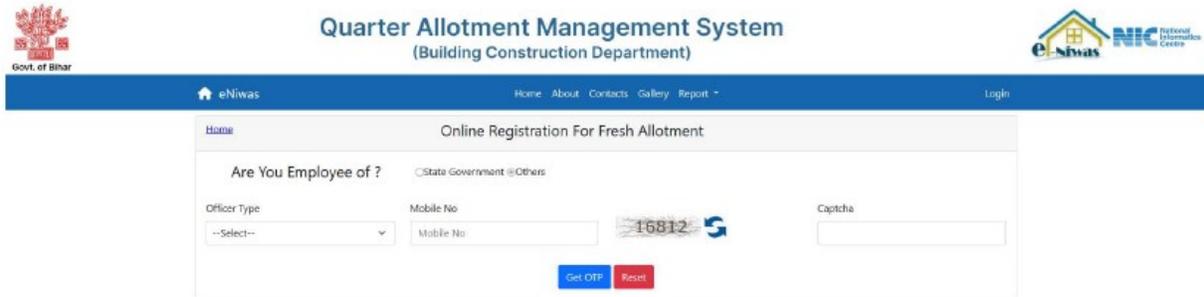
[Print Application](#)

[Back](#)

Fresh Online Application form for Officer who have not HRMS Employee Id:

All applicants are requested to go through the following procedures carefully before filling the online application form.

1. If applying for the first time, click on **Fresh Allotment --> State Government --> Gazetted/Non Gazetted** as shown in screen.
2. Please select "Other" Radio Button of screen shown below and select the required values from the drop down list and enter mobile number of the person who is requesting for a government quarter.
3. Fields marked (*) is mandatory. The form cannot be submitted without filling the mandatory fields.



The screenshot shows the 'Online Registration For Fresh Allotment' form. At the top, there is a header with the Government of Bihar logo on the left, the system title 'Quarter Allotment Management System (Building Construction Department)' in the center, and the e-Niwas logo on the right. Below the header is a navigation bar with 'Home', 'About', 'Contacts', 'Gallery', and 'Report' links, and a 'Login' button. The main form area has a title 'Online Registration For Fresh Allotment' and a 'Home' link. The form contains the following fields and controls:

- 'Are You Employee of ?' with radio buttons for 'State Government' and 'Others'.
- 'Officer Type' with a dropdown menu showing '--Select--'.
- 'Mobile No.' with a text input field and a label 'Mobile No.'.
- A captcha image showing the number '16812' and a refresh button.
- 'Captcha' with a text input field.
- 'Get OTP' (blue button) and 'Reset' (red button) buttons at the bottom.

4. An OTP will be sent on the entered Mobile Number. After Verifying OTP a form, a new form appears to enter required details. Please follow the instructions shown in point no. 7 and 8 (page 2 and 3).

Request for change of quarter form

1. When you apply for the re-allotment of Quarter, click on Gazetted /Non Gazetted--> Request for Change. Following screen appears.

The screenshot shows the homepage of the Quarter Allotment Management System. The page has a blue header with the system name and logo. Below the header, there are two portraits of officials. The main content area is divided into four columns: 'Online Services', 'Gazetted', 'Non-Gazetted', and 'Services'. The 'Gazetted' and 'Non-Gazetted' columns both have a 'Request For Change' link, which is highlighted with arrows. Below these columns, there are three large colored boxes showing statistics: 'No. of Quarters' (3969), 'No. of Vacant Quarters' (1213), and 'No. of Active Allottee' (2764). A dropdown menu for 'Select House Type' is set to 'Class III'.

2. After Clicking Request for Change below screen will appear:

The screenshot shows the 'Online Application For Request For Change' form. The form is titled 'Online Application For Request For Change' and has a 'Home' link. It contains three input fields: 'Officer Type' (a dropdown menu with 'NonGazetted' selected), 'Registration number' (a text box with 'Reg Number' placeholder), and 'Password' (a text box with 'Password' placeholder). A blue 'Submit' button is located to the right of the password field.

3. Fill Registration number and password click on submit button.
4. After successful Login, A form will be open with prefilled data as saved in the system. Below Screen will be appeared as below.

Request For Change

Registration Number : BG1089

Part A

Column marked with (*) is Mandatory

Employee Id(HRMS):[*]	Applicant Full Name:[*] Viveka Nand	Designation: AIG (Q)
Applicant's Present Administrator Department --Select--	Department/Organization: --Select--	Applicant's Present Office: --Select--
Applicant's Cadre and Category IPS	Date From which Continuously Posted in Patna[*] 16/08/2016	

Last Three Posting Details since above Date

S.No.	Designation	Office	From Date	To Date
1.)	AIG (Q)	Police Headquarter PATNA	14/08/2016	04/01/2022
2.)	SP NALANDA	NALANDA	04/08/2015	20/02/2016
3.)			DD/MM/yyyy	DD/MM/yyyy

16/08/2016 30/06/2028 9431818400 vivekanand@nic.in

Total Enrolments 135508	Basic Pay(in Rs.)* 123100	DA(in Rs.)* 38161
Special Pay(in Rs.) 4000	Others(in Rs.) 0	Total(in Rs.)* 73520
		Remarks(with Details) Rs.4000/-Towards IP Medal

Present Residential Address of Applicant 18/60-60,Officers Flat,Bailey Road	Office Address of Applicant POLICE HEADQUARTER, SARDAR PATEL	Office Phone No. 6122219255
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Do You Prefer 2 Level lower accomodation? None 1-level 2-level

Do You/Your spouse / Your Dependent children own a house in Patna? Yes No

Do You own a house in Patna in the Name of Joint Family? Yes No

11. Have You Taken Loan from Government to construct house in Patna?[*] Yes No

12. Do You/Your spouse / dependent children own a house in patna which is under construction?[*] Yes No

Part B

Date of Birth: 05/06/1968
Grade Pay[*]: 118500-214100
Effective Date of Present Grade Pay[*]: 17/12/2012
5. Are You on tenure Posting?[*]: Yes No

Date of Birth: 05/06/1968
Grade Pay[*]: 118500-214100
Effective Date of Present Grade Pay[*]: 17/12/2012
5. Are You on tenure Posting?[*]: Yes No

Choice of House Quarter Location

House Type	-----Select-----	Location	-----Select-----
House Type	-----Select-----	Location	-----Select-----
House Type	-----Select-----	Location	-----Select-----

7. Any Quarter Alloted in the Name of Your spouse? Yes No

Have You Alloted Quarter Previously/Earlier? Yes No

Select Allotment Acceptance Accept Decline

Declaration : - I agree that all informations provided above is true to my knowledge. If foundany dfference, I will not be entitled for the House and in that case filled Application form isconsidered to be null and void. I agree that I follow the rules and regulations of department.If I construct a house in my / my wife's name then I will inform it to Secretary, BuildingConstruction Department.

- 4) Update the details. Click on “Submit” button to save and update the entered information in the system. A congratulation screen will appear on the screen and ask to take a print out of the information entered by clicking the “Print Application” button. Please forwarded the application (printout) from your office and submit it to the Building Construction Department office.